SCHEDULE OF REPORTING AND FILING DATES
FOR CANDIDATES & PACs SUPPORTING OR OPPOSING CANDIDATES

PRIMARY ELECTION – MARCH 24, 2018 GENERAL ELECTION – MAY 5, 2018

NO.	REPORT TYPE	REPORT COVERS PERIOD FROM:	REPORT COVERS PERIOD THROUGH:	REPORT DUE BY:*	FILED BY:
1.	180th day prior to primary (180-P)	• if 2016 annual report filed† – **January 1, 2017** • if first report - date of first contribution/ expenditure	September 15, 2017	**September 25, 2017**	major office candidates & PACs supporting or opposing only
2.	90th day prior to primary (90-P)	• if 2016 annual report filed† – **January 1, 2017** • if first report - date of first contribution/expenditure • if 180-P filed - **September 16, 2017**	December 14, 2017	**December 27, 2017**	major office candidates & PACs supporting or opposing only
3.	30th day prior to primary (30-P)	• if 2017 annual report filed†† – **January 1, 2018** • if first report - date of first contribution/expenditure • if 90-P filed – **December 15, 2017**	February 12, 2018	**February 22, 2018**	all candidates & PACs supporting or opposing in the primary election
4.	10th day prior to primary (10-P)	February 13, 2018	March 4, 2018	**March 14, 2018**	all candidates & PACs supporting or opposing in the primary election
•	Special (48 hour) report (s)	March 5, 2018	March 24, 2018	within 48 hours of transaction	candidates & PACs supporting or opposing having certain transactions (see over)
5.	Election Day Expenditures	See instructions on reverse side	March 24, 2018	**April 3, 2018**	candidates & PACs supporting or opposing having certain transactions (see over)
6.	10th day prior to general (10-G) **LAST REPORT OF PRIMARY ELECTION**	March 5, 2018	April 15, 2018	**April 25, 2018**	**MUST BE FILED BY ALL CANDIDATES & PACs SUPPORTING OR OPPOSING IN PRIMARY ELECTION**
•	Special (48 hour) report (s)	April 16, 2018	May 5, 2018	within 48 hours of transaction	candidates & PACs supporting or opposing having certain transactions (see over)
7.	Election Day Expenditures	See instructions on reverse side	May 5, 2018	**May 15, 2018**	candidates & PACs supporting or opposing having certain transactions (see over)
8.	40th day after general (40-G)	April 16, 2018	June 4, 2018	**June 14, 2018**	all candidates & PACs supporting or opposing in the general election
9.	Supplemental & Annual	April 16, 2018, if not in general June 5, 2018, in general	December 31, 2018 December 31, 2018	**February 15, 2019** **February 15, 2019**	candidates & PACs supporting or opposing with outstanding debts or loans or having additional contributions or expenditures

* Date received either physically or electronically, by facsimile or e-mail, in the office of the supervisory committee or date of postmark or date receipted on a return receipt requested form from the United States Post Office or receipt or invoice from commercial delivery service.
Law requires that candidate for "Major offices" and "District offices" file campaign finance reports electronically.
† An annual report is due by February 15, 2017, if contributions received or expenditures made in 2016.
†† An annual report is due by February 15, 2018, if contributions received or expenditures made in 2017.

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This schedule of reporting and filing dates should be followed by all candidates in this election and by all political committees, including PACs, supporting or opposing candidates in this election. However, PACs may elect to report on a monthly basis.

Candidates for "major offices" and "district offices" must electronically file these reports. Candidates for "any other offices" must file reports only if they spend over $2,500 or collect contributions of over $200 from a single source, excluding their personal funds.

"**Major offices**" include those offices elected statewide, **Justices of the Supreme Court, Court of Appeal Judges, Public Service Commissioners,** and any office with an election district containing a population in excess of 250,000. Those offices include offices elected parish wide in Caddo, East Baton Rouge, Jefferson, and Orleans.
"**District offices**" include the following offices (assuming the population of the election district is less than 250,000): members of the **Louisiana legislature, offices elected parish wide, district court judges (except in Orleans), family court, juvenile, and city court judges, city court marshals and constables**, offices elected in more than one parish, and offices elected in an election district having a population of over 35,000; other than major offices, offices elected in a city or parish election in a parish with a municipality with a population of 300,000 or more (Orleans Parish); offices to a board or governing authority which has within its jurisdiction a municipality with a population of 225,000 or more (East Baton Rouge Parish).
"**Any other offices**" are those offices which do not fall within the definitions of "major" or "district" offices.

Affidavits in lieu of reports may be filed by major or district office candidates who, for the entire election period, did not have expenditures in excess of $5,000 and who did not receive contributions from a single source, including their personal funds, totaling in excess of $200.

There are limits on the amount of funds which may be received by candidates from one source, excluding their personal funds and funds from political parties. Those limits, which apply separately to the primary and the general elections, are as follows:

$5,000 - major office candidates
$2,500 - district office candidates
$1,000 - any other office candidates

If the person making the contribution is a political committee (PAC) with over 250 members who contributed at least $50 to the PAC in the preceding calendar year, then the limits may be doubled. There are aggregate limits on the total amount of PAC money that may be received by candidates for the primary and general elections combined of $80,000 for major offices candidates, $60,000 for district office, and $20,000 for any other office candidates.

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Special (48) hour Reports: Certain transactions that occur during the 20 days preceding an election must be reported within 48 hours of the transaction. Those transactions are (1) the receipt of over $1,000 by major office candidates or PACs supporting or opposing, or over $500 by district office candidates or PACs supporting or opposing, or over $250 for any other office candidates or PACs supporting or opposing, or (2) the expenditure of over $200 to any person who makes endorsements and who must file campaign finance disclosure reports.
Election Day Expenditures Report: An "election day expenditure" is an expenditure made for campaign services performed on election day, advertising broadcast or published on election day, automated calls on election day, and contributions and expenditures to an organization for election day activities or services. If a candidate, political committee, or other person required to file reports makes an "election day expenditure," he must file an Election Day Expenditure Report. If no election day expenditures are made, an Election Day Expenditure Report does not need to be filed.
Annual/Supplemental Reports: A report covering the preceding calendar year may be required to be filed by February 15. An annual report is filed by a candidate who has financial activity in a calendar year prior to the year of his election. A supplemental report is filed by a candidate who had a deficit or surplus from a previous election, or by a candidate who has had financial activity concerning a past election that occurred after the filing of the last required report for that election.
Withdrawn & Unopposed Candidates: The final report required will be the next Candidate's Report due as of the date the candidate withdraws or learns that he is unopposed.
Penalties for Late Filing: Penalties for late reports for candidates will be automatically imposed at $40, $60, or $100 per day based on the office sought. PACs will be assessed $200 per day for late reports.
Proposition Elections & Recall Petitions: Persons supporting or opposing propositions or filing recall petitions should request a special schedule of reporting and filing dates.
Gaming Money: Persons substantially interested in the riverboat and land based casino gaming industry are prohibited from contributing to candidates and committees supporting or opposing candidates.

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