

LOUISIANA BOARD OF ETHICS

Post Office Box 4368

Baton Rouge, Louisiana 70821

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<https://eap.ethics.la.gov/FileUpload>

**COMPLIMENTARY ADMISSION, LODGING AND/OR TRANSPORTATION
DISCLOSURE STATEMENT**

Pursuant to La. R.S. 42:1115.2, any public servant who accepts complimentary admission, lodging, or transportation, or reimbursement for such expenses shall file a certification with the Board of Ethics **WITHIN 60 DAYS AFTER SUCH ACCEPTANCE.**

PUBLIC SERVANT'S FULL NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

POSITION TITLE: _____

EMPLOYING AGENCY: _____

DATE OF EVENT: _____

LOCATION: _____

DESCRIPTION OF PURPOSE OF PUBLIC SERVANT'S ACCEPTANCE OF COMPLIMENTARY ADMISSION, LODGING AND/OR REASONABLE TRANSPORTATION: _____

PERSON/ORGANIZATION PROVIDING

ADMISSION, LODGING, AND/OR TRANSPORTATION: _____

AMOUNT EXPENDED/REIMBURSED ON PUBLIC SERVANT

ADMISSION: \$ _____ LODGING: \$ _____ TRANSPORTATION: \$ _____

Agency Head Certification (to be completed prior to assistance):

By my signature below, I, _____, (print name)

- Certify that the Public Servant's acceptance of the complimentary admission, lodging and transportation, or reimbursement of such expense (check applicable box), is of direct benefit to the agency or will enhance the knowledge or skill of the Public Servant as it relates to the performance of his public service.
- Approve the Public Servant's acceptance of the complimentary admission, lodging and transportation, or reimbursement of such expense.

AGENCY HEAD'S SIGNATURE: _____

DATE: _____

Public Servant Attestation:

By my signature below, the above provided information is true and correct to the best of my knowledge, information, and belief.

PUBLIC SERVANT'S SIGNATURE: _____

DATE: _____