

LOUISIANA BOARD OF ETHICS  
MINUTES  
February 16, 2018

The Board of Ethics met on February 16, 2018 at 9:00 a.m. in the LaBelle Room on the 1<sup>st</sup> floor of the LaSalle Building located at 617 North Third Street, Baton Rouge, Louisiana with Board Members Bruneau, Dittmer, Lavastida, Leggio, McAnelly, Meinert, Mouton-Allen and Smith present. Absent were Board Members Brandon and Michiels. Also present were the Ethics Administrator, Kathleen Allen; the Executive Secretary, Deborah Grier; and Counsel David Bordelon, Jennifer Land, Suzanne Mooney, Brett Robinson, and Greg Thibodeaux.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 16-1040 for a waiver of the \$760, \$1,000 and \$1,000 late fees assessed against Allen Broussard, a candidate for Chief of Police for the City of Crowley, Acadia Parish, in the March 5, 2016 election, for filing his 30-P, 10-G and 40-G campaign finance disclosure reports 74, 19 and 517 days late. On motion made, seconded and unanimously passed, the Board deferred the matter to the March meeting.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 16-1197 for a waiver of the \$2,500 and \$900 late fees assessed against Michael Betts, a candidate for District Judge, 21st Judicial District Court, Division A, Livingston Parish, in the November 4, 2014 election; his committee's chairperson, Lamar Davis; and, treasurer, Laurie Kilpatrick, for inaccurately filing the 2015 and 2016 Supplemental campaign finance disclosure reports 374 and 9 days late. On motion made, seconded and unanimously passed, the Board temporarily deferred the matter.

Mr. Alan A. Zaunbrecher, a candidate for District Judge, 22nd Judicial District Court,

Division H, in the October 14, 2017 election, Mr. Ross Lagarde and Mr. Mike Burris appeared before the Board, in its capacity as the Supervisory Committee on Campaign Finance Disclosure, in connection with a request in Docket No. 17-902 for a waiver of the \$2,500 late fee assessed against Mr. Zaunbrecher; his committee's chairperson, Roy K. Burns; and, treasurer, Ross Lagarde, for filing the 180-P campaign finance disclosure report 92 days late. After hearing from Mr. Zaunbrecher, Mr. Lagarde and Mr. Burris, on motion made, seconded and unanimously passed, the Board waived the \$2,500 late fee. Board Member Dittmer recused himself.

Mr. Barry Hugghins, part owner of Reliant Technologies, Inc. and a member of the West Baton Rouge Parish Council, Mr. Dannie Garrett, attorney for the West Baton Rouge Parish Council, Ms. Jamie Hanks, Executive Director of the West Baton Rouge Chamber of Commerce and Ms. Tam Bourgeois, Executive Counsel for Louisiana Economic Development, appeared before the Board in connection with a request for an advisory opinion in Docket No. 17-1332 regarding whether Reliant Technologies, Inc., a manufacturer located in the City of Port Allen in West Baton Rouge Parish, may seek an exemption from ad valorem taxation. After hearing from Mr. Hugghins, Mr. Garrett and Ms. Bourgeois, on motion made, seconded and passed by a vote of 6 yeas by Board Members Bruneau, Dittmer, Lavastida, Leggio, McAnelly and Mouton-Allen and 2 nays by Board Members Meinert and Smith, the Board instructed the staff to draft an advisory opinion for its review at the March meeting concluding that based on the particular facts provided, Reliant Technologies, Inc. is not prohibited from seeking an exemption from ad valorem taxation while Mr. Hugghins serves as a member of the West Baton Rouge Parish Council provided that Mr. Hugghins avoids all participation in the resolution issued by the West Baton Rouge Parish Council.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board

considered an untimely request in Docket No. 17-1337 for a waiver of the \$2,000 late fee assessed against John Dirk Deville, a candidate for Evangeline Parish Assessor in the October 24, 2015 election, for filing the 2015 Supplemental campaign finance disclosure report 258 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$2,000 late fee.

Ms. Amanda Maloy, Campaign Treasurer for John Schroder, appeared before the Board, in its capacity as the Supervisory Committee on Campaign Finance Disclosure, in connection with a request in Docket No. 17-1354 for a waiver of the \$600 and \$100 late fees assessed against John Schroder, a candidate for Treasurer in the October 14, 2017 election, for filing his Special (48 Hour) campaign finance disclosure reports 6 and 1 day late. After hearing from Ms. Maloy, on motion made, seconded and unanimously passed, the Board declined to waive the \$600 and \$100 late fees but suspended the entire late fee totaling \$700 conditioned upon future compliance with the Campaign Finance Disclosure Act.

Mr. Patrick Hymel, a teacher at Dutchtown High School in Ascension Parish, appeared before the Board in connection with a request for an advisory opinion in Docket No. 17-1407 regarding his receipt of compensation in connection with his social media page, "Dtown Voice" covering local events in the Dutchtown community, including events involving Dutchtown High School and its students. After hearing from Mr. Hymel, on motion made, seconded and unanimously passed, the Board concluded that generally, Mr. Hymel would not be prohibited from receiving compensation from sponsors in connection with his social media page, since social media coverage of community events is not a part of Mr. Hymel's duties and responsibilities as a teacher. Additionally, even though some of the events covered are related to school functions, Mr. Hymel has not covered any events in which he participated as a teacher or coach. Therefore, there is no prohibition under 1111C(1)(a)

of the Code of Governmental Ethics. The Board further cautioned Mr. Hymel to avoid receiving compensation from any prohibited sources under Section 1111C(2)(d) of the Code of Governmental Ethics and suggested that he can also request an additional advisory opinion regarding a specific prohibited source in the future.

Mr. Joseph Bergeron, Campaign Treasure for Kevin Kimball, appeared before the Board, in its capacity as the Supervisory Committee on Campaign Finance Disclosure, in connection with a request in Docket No. 18-020 for a waiver of the \$780 late fee assessed against Kevin Kimball, in his capacity as a candidate for District Judge, 18th Judicial District Court, ES 4, Div. A, in the October 14, 2017 election, for filing the Special (48 hour) campaign finance disclosure report 13 days late. After hearing from Mr. Bergeron, on motion made, seconded and unanimously passed, the Board declined to waive the \$780 late fee but suspended the entire late fee conditioned upon future compliance with the Campaign Finance Disclosure Act.

Mr. Steven Pettus, Managing Partner at Dickie Brennan & Co., appeared before the Board in connection with a request for an advisory opinion in Docket No. 18-021 regarding Dickie Brennan & Co. entering into a lease agreement with the Louisiana Children's Museum (LCM) at City Park while he serves as the President of the Board for New Orleans City Park. After hearing from Mr. Pettus, on motion made, seconded and unanimously passed, the Board concluded that no violation of the Code of Governmental Ethics is presented by Dickie Brennan & Co. entering into a lease agreement with the Louisiana Children's Museum (LCM) at City Park while Mr. Pettus serves as the President of the Board for New Orleans City Park, since neither Mr. Pettus, nor Dickie Brennan & Co., would receive anything of economic value from LCM while he serves on the Board for City Park and since City Park has no supervision or jurisdiction over the selection of a food service company

by LCM or the lease agreement between LCM and the selected company. The Board further advised that in the event Dickie Brennan & Co. enters into an agreement with LCM prior to the termination of Mr. Pettus' service on the Board, he would be prohibited by Section 1112B(5) of the Code of Governmental Ethics from participating in the transaction before City Park. Mr. Pettus would be required to recuse himself from any debate or discussion, as well as from voting, on any matter before the Board in which LCM has a substantial economic interest pursuant to Section 1120.4 of the Code of Governmental Ethics. Board Member Bruneau recused himself.

Mr. David Phelps, attorney for Emergent Method and Innovative Emergency Management, Inc. (IEM), and Mr. Nick Speyrer appeared before the Board in connection with a request for an advisory opinion in Docket No. 18-046 regarding whether Emergent Method and Innovative Emergency Management, Inc. (IEM) may be selected by the Office of Community Development - Disaster Recovery Unit (OCD-DRU) in response to a Request for Proposal (RFP), while IEM serves as the prime contractor and Emergent Method serves as the subcontractor, on a separate OCD-DRU contract. After hearing from Mr. Phelps and Mr. Speyrer, on motion made, seconded and unanimously passed, the Board concluded that no violation of the Code of Governmental Ethics is presented by Emergent Method serving as the prime contractor, with IEM serving as the subcontractor, in a contract with OCD-DRU selected pursuant to RFP No. 107140-053, since the new RFP was open to the general members of the public to bid on, Emergent Methods and IEM did not participate in developing or drafting the RFP, and the work performed by both Emergent Method and IEM under the existing contract will not be the same work performed in response to this new RFP.

Mr. Steve Verzwylvelt appeared before the Board, in its capacity as the Supervisory

Committee on Campaign Finance Disclosure, in connection with a request in Docket No. 17-1349 for a waiver of the \$3,000 late fee assessed against the Louisiana Common Sense Fund - IE, a political action committee; its committee's chairperson, Eric Foglesong; and, treasurer, Mr. Verzwylvelt for filing the 10-G campaign finance report 29 days late in connection with the October 14, 2017 election . After hearing from Mr. Verzwylvelt, on motion made, seconded and unanimously passed, the Board declined to waive the \$3,000 late fee but suspended \$2,500 conditioned upon future compliance with the Campaign Finance Disclosure Act and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

The Board recessed at 10:36 a.m. and resumed back into general business session at 10:50 a.m.

Mr. Michael Betts, a candidate for District Judge, 21st Judicial District Court, Division A, Livingston Parish, in the November 4, 2014 election, appeared before the Board, in its capacity as the Supervisory Committee on Campaign Finance Disclosure, in connection with a request in Docket No. 16-1197 for a waiver of the \$2,500 and \$900 late fees assessed against Mr. Betts; his committee's chairperson, Lamar Davis; and, treasurer, Laurie Kilpatrick, for inaccurately filing the 2015 and 2016 Supplemental campaign finance disclosure reports 374 and 9 days late. After hearing from Mr. Betts, on motion made, seconded and unanimously passed, the Board continued the matter for 60 days to allow Mr. Betts to file his 2015 and 2016 Supplemental campaign finance disclosure reports and instructed the staff to return the item to the Board's agenda after 60 days or after the reports are filed.

On motion made, seconded and unanimously passed, the Board agreed to take action on items G12-G21 en globo subject to any items being removed from the en globo listing for further discussion.

On motion made, seconded and unanimously passed, the Board adopted the staff recommendations on items G12-G21, excluding Items G13, G14 and G18, taking the following action:

Approved the disqualification plan submitted in Docket No. 17-660 by Chief David McDavid of the Zachary Police Department, East Baton Rouge Parish regarding who will participate in transactions in which Ericka Kelly, a Communications Officer, has a substantial economic interest, since her spouse, Shawntell Johnson, serves as the Communications Supervisor within the Zachary Police Department (ZPD).

Adopted an advisory opinion in Docket No. 17-1360 concluding that based upon the facts as presented, no violation of the Code of Governmental Ethics is presented by Gloria Kates, a member of the Bogalusa City Council, participating in a resolution to amend the City of Bogalusa's operating budget to reflect proposition language as voted upon by the citizens of Bogalusa.

Allowed the withdrawal of the request for an advisory opinion in Docket No. 17-1362 regarding whether the Code of Governmental Ethics would prohibit the St. Martin Parish School Board from hiring the daughter of the Superintendent as a licensed speech therapist.

Adopted an advisory opinion in Docket No. 17-1365 concluding that based upon the facts as presented, no violation of the Code of Governmental Ethics is presented by Andrew Griffin, an employee of the Lafourche Parish's Public Works Department, using equipment donated to the Parish from Lafourche Parish Drainage District No. 1 while he serves as a board member of the Drainage District.

Adopted an advisory opinion in Docket No. 17-1406 concluding that based upon the facts as presented, no violation of the Code of Governmental Ethics is presented by the Lafayette

City-Parish Consolidated Government (LCG) entering into a Joint Collaboration Agreement with CGI Federal Inc. (CGI) related to a computer application designed jointly by LCG and CGI.

Adopted an advisory opinion in Docket No. 17-1408 concluding that no violation of the Code of Governmental Ethics is presented by Andrew Stewart, an employee of the Louisiana Department of Agriculture and Forestry (LDAF), selling goods to political subdivisions of the State of Louisiana and other state agencies with the exception of Indian Creek Recreation Area, of which Mr. Stewart is employed as a Park Manager, since the business of selling batteries is not related to any of Mr. Stewart's duties as a Park Manager at Indian Creek Recreation Area, nor does the Louisiana Department of Agriculture and Forestry regulate the sale of batteries to Louisiana political subdivisions and other state agencies.

Approved the disqualification plan submitted in Docket No. 18-027 submitted by Brandon Frey, Interim Executive Secretary of the Louisiana Public Service Commission, regarding the employment of Melissa Watson once she becomes Mr. Frey's immediate family member on March 10, 2018.

Adopted an advisory opinion in Docket No. 17-767 concluding that Section 1112B of the Code of Governmental Ethics would prohibit the employees of the Town of Basile's Street Department from clearing out ditches and/or gullies on the personal property of residents if the property is owned by himself or any person delineated in Section 1112B of the Code of Governmental Ethics, since the clearing of ditches and gullies on personal property is a substantial economic interest to each of the property owners. Therefore, the "Town Crew" members would need to avoid clearing out their immediate family members' ditches and gullies as well as their own. This prohibition would include businesses owned by them. The Board further advised that the Attorney General's Office



should be contacted regarding the proper use of public funds for clearing the ditches and gullies on resident's personal property.

In connection with a request for reconsideration, adopted an advisory opinion in Docket No. 17-781 concluding that no violation of the Code of Governmental Ethics is presented by Michael Naquin continuing to serve as treasurer of the Thibodaux Volunteer Fire Department if he were elected to the Thibodaux City Council, since the treasurer position receives no salary, per diem, or reimbursement for such services for the Fire Board. Therefore, this appointment would meet the provisions in Section 1113A(1)(b)(ii) of the Code of Governmental Ethics.

Adopted an advisory opinion in Docket No. 17-1366 concluding that no violation of the Code of Governmental Ethics is presented by members of the Zoning Advisory Committee (ZAC) of East Baton Rouge Parish appearing at public meetings held by the East Baton Rouge Planning Commission (Planning Commission) in support of specific projects. The Board further advised that while specific projects are not discussed during the ZAC meetings, its recommendations to the Planning Commission may affect specific projects in which members of ZAC may have a substantial economic interest. In those scenarios, members of the ZAC should recuse themselves during the ZAC meetings pursuant to Section 1112D of the Code of Governmental Ethics. Board Member Leggio recused himself.

The Board considered the following general business agenda items:

On motion made, seconded and unanimously passed, the Board approved the minutes of the January 19, 2018 meeting.

The Board considered a proposed consent opinion in Docket No. 14-880 regarding Corey Polk, a former employee of the Department of Children and Family Services, using state funds for

his personal benefit. On motion made, seconded and unanimously passed, the Board adopted for publication the consent opinion in which Corey Polk agrees that a violation of 1111A of the Code of Governmental Ethics occurred by virtue of his receipt of things of economic value, at a time in which he was not duly entitled to receive such things of economic value, for the performance of the duties and responsibilities of his public position and in which Mr. Polk agrees to pay a fine of \$1,000 and that in the event of a failure to pay, the Board may file suit to compel immediate payment of any balance due. The Board further dismissed the charges against Corey Polk.

The Board considered a request for an advisory opinion in Docket No. 17-1064 regarding the reinstatement of Gerald Jones as an employee of Lafourche Parish Government. On motion made, seconded and unanimously passed, the Board concluded that Section 1119A(1) of the Code of Governmental Ethics prohibits Gerald Jones from being rehired by Lafourche Parish while his brother, Jerry Jones, serves as a member of the Lafourche Parish Council. The Board further advised that the exception in Section 1119C of the Code of Governmental Ethics does not apply as Gerald Jones was not employed for more than 1 year prior to his brother becoming an agency head for Lafourche Parish.

The Board considered a staff memorandum regarding the dollar amount for the food and drink limit that can be provided to a public servant per event. On motion made, seconded and unanimously passed, the Board instructed the staff to promulgate a rule which increases the current value of the food and drink limit to \$61 per event effective July 1, 2018.

The Board considered a request for an advisory opinion in Docket No. 17-1347 regarding Tim Corcoran, a member of the East Feliciana Parish School Board, entering into an agreement with a third party to develop the property as a sports park in Slaughter. On motion made, seconded and

unanimously passed, the Board deferred the matter to the March or April meeting and instructed the staff to obtain additional information.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board unanimously agreed to take action on the requests for “good cause” waivers of late fees assessed against candidates and committees included in the Campaign Finance Waiver Chart en globo subject to any items being removed from the en globo listing for further discussion.

On motion made, seconded and unanimously passed, the Board adopted the staff recommendations on the items in the Campaign Finance Waiver Chart, excluding Docket Nos. 17-1331, 17-1349, 17-1350, 17-1357, 17-1358 and 17-1359, taking the following action:

The Board unanimously declined to waive the late fees assessed against the following:

Docket No. 17-1270 from Adrienne Ricard Conish of a \$1,260 late fee  
and a \$1,980 late fee;

Docket No. 17-1355 from Dwight McKenna of a \$1,300 late fee, a \$600 late fee and  
a \$200 late fee;

Docket No. 18-017 from Kendricks Brass of a \$780 late fee, a \$120 late fee and  
a \$60 late fee; and,

Docket No. 18-018 from Brian Adams of a \$120 late fee.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1184 for a waiver of the \$240 late fee assessed against Jimmy "T-Jim" Lafont, a candidate for the Greater Lafourche Port Commission, Div. E in the October 14, 2017 election, for filing his 10-P campaign finance disclosure report 6 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$240 late fee but suspended \$140 conditioned upon future compliance with the Campaign Finance Disclosure Act and instructed the staff to offer Mr. Lafont a payment plan if the reduced late fee cannot be paid within 30 days.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board

considered a request in Docket No. 17-1352 for a waiver of the \$900 late fee assessed against Charles Anderson, a candidate for Mayor, City of New Orleans in the October 14, 2017 election, for filing his 10-G campaign finance disclosure report 9 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$900 late fee but suspended the entire late fee conditioned upon future compliance with the Campaign Finance Disclosure Act.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1353 for a waiver of the \$800 late fee assessed against Edward Jude Bruski, III, a candidate for Mayor, City of New Orleans in the October 14, 2017 election, for filing his 10-G campaign finance disclosure report 8 days late. On motion made, seconded and unanimously passed, the Board rescinded the \$800 late fee pursuant to Rule 1205B.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-014 for a waiver of the \$160 late fee assessed against Yes On One (1) PAC, Inc., a political action committee; its committee's chairperson, Jason Hebert; and, treasurer, Scott Hobbs for filing the 40-E campaign finance disclosure report 7 days late in connection with the October 14, 2017 proposition election. On motion made, seconded and unanimously passed, the Board waived the \$160 late fee.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-016 for a waiver of the \$1,600 late fee assessed against the LA Pharmacists PAC, a political action committee; its committee's chairperson, Nicholas B. LeBas; and, treasurer, Robert C. LeBas, for filing the 2016 Annual campaign finance disclosure report 8 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,600 late fee but suspended \$1,100 conditioned upon future compliance with the Campaign Finance

Disclosure Act and provided payment is made within 30 days. If the payment is not received in 30 days, the full amount becomes due and owing.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 18-019 for a waiver of the \$60 late fee assessed against Michael Gaudet, a candidate for East Baton Rouge Parish School Board, District 7 in the October 14, 2017 election, for filing his Special (48-Hour) campaign finance disclosure report 1 day late. On motion made, seconded and unanimously passed, the Board rescinded the \$60 late fee, since documentation was included that verified that Mr. Gaudet received the check on October 17, 2017, which was outside of the reporting period for the Special (48-Hour) report.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1331 for a waiver of the \$280 late fee assessed against Kay Proby-Waller, a candidate for the Caddo Parish Commission, District 12 in the October 14, 2017 election, for filing her 10-P campaign finance report 7 days late. On motion made, seconded and unanimously passed, the Board rescinded the \$800 late fee pursuant to Rule 1205B. Board Member Smith recused himself.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1350 for a waiver of the \$1,300 late fee assessed against Craig C. Greene, a candidate for Public Service Commission, District 2, East Baton Rouge Parish in the October 14, 2017 election; his committee's chairperson, Thomas A. Greene; and, treasurer, Sean Connor for filing the Special (48 Hour) campaign finance disclosure report 13 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$1,300 late fee but suspended the entire late fee conditioned upon future compliance with the Campaign Finance

Disclosure Act.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1357 for a waiver of the \$600 late fee assessed against Jay Adair, a candidate for District Judge, 22nd Judicial District Court, Division E, St. Tammany & Washington Parish in the October 14, 2017 election; his committee's chairperson, Bradley Cook; and, treasurer, Amy L. Bodet for filing the Special (48 Hour) campaign finance disclosure report 6 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$600 late fee but suspended the entire late fee conditioned upon future compliance with the Campaign Finance Disclosure Act.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1358 for a waiver of the \$60 late fee assessed against Daniel R. "Danny" Martiny, a candidate for Jefferson Parish Council, District 4 in the October 14, 2017 election; and, his committee's chairperson and treasurer, Peggy C. Siegel for filing the Special (48 Hour) campaign finance disclosure report 1 day late. On motion made, seconded and unanimously passed, the Board declined to waive the \$60 late fee but suspended the entire late fee conditioned upon future compliance with the Campaign Finance Disclosure Act.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request in Docket No. 17-1359 for a waiver of the \$280 late fee assessed against David R. "Dave" Fitzgerald, a candidate for St. Tammany Parish Council, District 2, in the October 14, 2017 election, for filing his 10-G campaign finance disclosure report 7 days late. On motion made, seconded and unanimously passed, the Board declined to waive the \$280 late fee.

The Board considered a request in Docket No. 18-012 for a waiver of the \$400 late fee

assessed against Mark Drennen for the late filing of the September 2017 Lobbying Expenditure Report. On motion made, seconded and unanimously passed, the Board waived the \$400 late fee.

On motion made, seconded and unanimously passed, the Board added consideration of Docket No. 18-156 and the election of a vice chairman to the general business agenda.

In its capacity as the Supervisory Committee on Campaign Finance Disclosure, the Board considered a request for an advisory opinion from the Baton Rouge Area Chamber in Docket No. 18-156 regarding whether Future PAC can use contributions to fund an opinion poll that will evaluate the popularity of a future ballot proposition. On motion made, seconded and unanimously passed, the Board concluded that based on the facts as presented, no violation of the Campaign Finance Disclosure Act is presented by Future PAC using funds of the political committee for an opinion poll to evaluate the popularity of a future ballot proposition.

Chairman McAnelly opened the floor for nominations to elect a new Board Vice Chairman. On motion made, seconded and unanimously passed, Board Member Leggio was elected as the new Vice Chairman.

Ms. Allen reminded the Board members that comments/suggestions regarding proposed legislation should be forwarded to her.

Ms. Allen announced the Dr. Slava Sereda, IT Director for the Ethics Administration Program, was named as an Honorable Mention for the Charles E. Dunbar Award.

The Board unanimously resolved into executive business session.

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**EXECUTIVE BUSINESS**

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The Board unanimously resolved into general business session.

Chairman McAnelly appointed Board Member Mouton-Allen to serve as a member of the Ethics Review Committee.

The Board unanimously adjourned at 12:00 p.m.

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Secretary

APPROVED:

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Chairman



